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The Central Committee of the Broomfield County Democrats (BCD) has delegated to the BCD Executive Committee the authority to update and modify the BCD Candidate Assistance Policy by a majority vote of the BCD Executive Committee, provided a quorum is present, as long as the modifications do not conflict with the most recently approved (current) Colorado Democratic Party (CDP) rules and the most recently approved (current) By-Laws of the BCD.

## 1.0 PRINCIPLES

The BCD will provide assistance to official candidates for office in accordance with the following principles:

- Support of registered Democratic candidates
- Strict neutrality among all Democratic candidates in a contested primary for partisan elections
- Prioritizing and preserving the BCD resources (including Volunteer time) for the BCD needs first

## 2.0 PARTISAN RACES

### 2.1. Eligibility for Assistance

To receive assistance, the Candidate must be:

- Officially filed with the Colorado Secretary of State or other appropriate jurisdiction as a candidate for office
- An eligible Democratic Party elector under the current CDP rules

### 2.2. Assistance Provided

- All officially filed candidates who agree to participate in the BCD caucus/assembly/convention process shall be treated equally until the conclusion of the nominating assembly/convention.
- All candidates who qualify for the primary ballot shall be treated equally after the BCD assembly/convention until the nomination process is completed (or in the case of an uncontested primary, after the primary election's filing deadline).
- Only the Democratic Party's official candidate will be provided further assistance after the primary.
- Advice on the BCD policy and procedures will be available to any potential Democratic candidate by a member of the BCD Executive Committee.
- Educational materials and resources prepared by the BCD or provided by the CDP will be available to candidates.
- Candidates will be allowed to display campaign literature at the BCD Campaign Offices and at the BCD public events held in Broomfield.
- Short term, limited storage at the BCD Campaign Offices (subject to availability) may be provided to candidates.
- Meeting space in the BCD Campaign Offices (subject to availability & equitable use) may be provided to candidates.
- The BCD will provide technology training for software mandated by the CDP.

- After the caucus, the BCD will provide successful candidates with the name, address, precinct # and phone number for caucus attendees, assembly and convention delegates and alternates, party officials, and precinct leaders.
- Candidates will be allowed to post announcements of campaign events held in Broomfield such as candidate forums, fundraisers, and meet-and-greet events on the BCD website events listing.
  - The content of such postings shall not exceed 150 words and shall only contain information about the event itself.
  - The posting may also contain a link to the candidate's website.
  - Opportunities to post campaign events will be made equally available to Democratic candidates in a contested primary election.
  - The following disclaimer must also appear on the posting for a campaign event in a contested primary but shall not be included in determining the 150-word limit: *"This posting is a service provided equally to all Democratic candidates in a contested primary and does not imply endorsement by the BCD."*

Other requests for assistance will be dealt with on a case-by-case basis by the BCD.

### 2.3. Assistance Not Provided

- Access to the BCD volunteer database
- Access to lists of financial contributors to the BCD
- Use of the BCD office supplies and equipment such as printers, copiers, or computers
- Use of the BCD volunteers working at the BCD offices or events performing their regularly assigned duties
- Email addresses
- Access to the VoteBuilder database
- Where a candidate or a candidate's supporter has access to the BCD information through prior work with the BCD, that supporter shall not provide this information to the candidate or candidate's campaign.

Unauthorized use of information or resources of the BCD, including the items listed above, may cause immediate withdrawal of the BCD assistance at the direction of the BCD Chair.

## 3.0 NON-PARTISAN RACES

### 3.1. Eligibility for Assistance

To receive assistance, the Candidate must be:

- Officially filed with the Colorado Secretary of State or other appropriate jurisdiction as a candidate for office
- An eligible Democratic Party elector under the current CDP rules

After the close of the filing period, if there is not an eligible Democratic Party elector officially filed in a non-partisan race an unaffiliated candidate may be eligible for assistance.

### 3.2. Assistance Provided

- All officially filed candidates who agree to participate in a public event that is sponsored by the BCD shall be treated equally.
- Officially filed candidates will be allowed to display campaign literature in public events that are sponsored by the BCD and held in Broomfield.
- Candidates that are officially filed will be allowed to post announcements of campaign events held in Broomfield such as candidate forums, fundraisers, and meet-and-greet events on the BCD website events listing.
  - The content of such postings shall not exceed 150 words and shall only contain information about the event itself.
  - The posting may also contain a link to the candidate's website.
  - Opportunities to post campaign events will be made equally available all candidates in a non-partisan election.
  - The following disclaimer must also appear on the posting for a campaign event in a non-partisan election but shall not be included in determining the 150-word limit: *“This posting is a service provided equally to all candidates in a non-partisan election and does not imply endorsement by the BCD.”*

Other requests for assistance will be dealt with on a case-by-case basis by the BCD.

### 3.3. Assistance Not Provided

- Access to the BCD volunteer database
- Access to lists of the BCD financial contributors
- Use of the BCD office supplies and equipment such as printers, copiers, or computers
- Use of the BCD volunteers working at the BCD Offices or events performing their regularly assigned duties
- Email addresses
- Access to the VoteBuilder database
- Where a candidate or a candidate’s supporter has access to the BCD information through prior work with the BCD, that supporter shall not provide this information to the candidate or candidate’s campaign.

Unauthorized use of information or resources of the BCD, including the items listed above, may cause immediate withdrawal of the BCD assistance at the direction of the BCD Chair.

## 4.0 REQUESTING ASSISTANCE

Requests for Assistance will be made in writing (or email) to the BCD Chair or Vice-Chair. The BCD Chair/Vice-Chair will respond as quickly as feasible. The request must be from the Candidate or the Candidate’s Campaign Manager.

## 5.0 POLITICAL ACTIVITIES BY BCD EXECUTIVE COMMITTEE MEMBERS

Current members of the BCD Executive Committee may not:

- Run for public office;

- Endorse any candidate in a Democratic primary or vacancy committee election until it is procedurally impossible for more than one Democratic candidate to contend for the nomination or appointment;
- Endorse candidates in non-partisan public races;
- If members of the BCD Executive Committee do not use their party titles, they may, in their individual capacities, perform any of the following acts in a contested race between two or more registered Democrats or a non-partisan race:
  - Donate money to a candidate;
  - Be elected as a delegate for a candidate;
  - Work as a campaign volunteer in a non-partisan race;
  - Vote for a candidate.

## **6.0 CANDIDATE RECOURSE**

Conflicts among and/or complaints from candidates regarding this policy or its implementation should first be addressed by the BCD Chair. Decisions made by the BCD Chair may be appealed to the BCD Executive Committee.